



## August 22, 2026 Move-In Process Letter

### DEAR FUTURE RESIDENT,

We are thrilled to welcome you to your new home at The Quarters on Campus! This letter contains valuable information to help you prepare for your move-in day on Saturday, August 22, 2026. Please read everything carefully so you are fully informed and ready.

MOVE-IN DAY: KEY PICK UP 8:00 AM TO 5PM:

Check in will be located on the first floor of the Quarters Garage, at 2222 Rio Grande St. Austin, TX 78705. This is where you will pick up your keys and parking permit (if applicable).

ELEVATOR MOVE-IN SCHEDULE:

| Sterling House           | Nueces and Grayson Houses:             |
|--------------------------|----------------------------------------|
| 5th floor: 8am–10am      | 8th and 7th floor: 8am–10am            |
| 4th floor: 10am–12pm     | 6th and 5th floor: 10am–12pm           |
| 3rd floor: 12pm–2pm      | 4th and 3rd floor: 12pm–2pm            |
| 2nd floor: 2pm–4pm       | 1st and 2 <sup>nd</sup> floor: 2pm–4pm |
| All residents: After 4pm | All residents: After 4pm               |

### WHAT WILL I NEED TO PICK UP MY KEYS?

The Leaseholder must be present with a government issued photo ID and must complete the Move-In Checklist.

1. Make your first payment before August 23, 2025.
2. Provide a City of Austin Electric Account Number.
3. Submit Proof of Renter's Insurance.

### PARKING AND UNLOADING:

Parking is limited in West Campus. Please bring as few vehicles as possible and move vehicles immediately after unloading.

## FAQS:

### SHOULD I HIRE MOVERS?

You may hire movers, but the same parking and elevator restrictions apply.

### SHOULD I BRING A DOLLY OR TOOLS?

Yes. Please bring all moving supplies needed.

### WHAT IF I CAN'T MOVE IN ON AUGUST 23RD?

You may authorize another person to pick up your keys.

### WHAT HAPPENS IF I ARRIVE TOO EARLY OR MISS MY TIME SLOT?

You may still pick up keys, but elevator access will follow scheduling rules.

### WHAT ABOUT OTHER UTILITIES?

Internet is provided by My Campus Net. Water service is billed based on usage.

### HOW DO I PAY?

Payments may be made online or by check/money order.

### GETTING SETTLED IN YOUR NEW HOME:

- Return your Move In Inventory and Condition Form within 72 hours.
- Apartment doors automatically lock.
- Some electrical outlets are switch controlled.
- Residents are automatically enrolled in Homebody Rent Reporting.
- Download the Resident Portal App.
- Set up Auto Pay to avoid missed payments.
- Opt-in for text and email updates.

## WE WELCOME ALL QUESTIONS!

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